Raised Access Floor Inspection Checklist

Interactive checklist for inspecting raised access floor levelness and pedestal stability. Commentable, exportable as PDF/Excel.

Project:	
Date:	
Filled by:	

Floor Panel Inspection

1	Check for visible damage or wear on all floor panels.
2	Use a spirit level to verify the levelness of floor tiles.
3	Confirm proper alignment of adjacent floor panels.

Pedestal Stability Check

4	Inspect all pedestals for signs of corrosion or damage.
5	Ensure all pedestal heads are securely attached to the floor panels.
6	Verify pedestal heights are uniform across the floor.
7	Check that all mechanical fastenings are tightened to manufacturer specifications using a torque wrench.

Safety and Compliance

8	Ensure compliance with all relevant safety and building codes.
9	Document all findings and actions taken during the inspection.
10	Ensure clear pathways and accessibility for maintenance and emergency procedures.

Comments:

Filled by:

Signature:

Introduction	How to use this checklist
A raised access floor inspection focuses on ensuring the levelness and stability of the floor system, critical for safety and performance in data centers, offices, and technical environments. This checklist includes evaluating the alignment, height, and mechanical stability of pedestals and tiles, while ensuring compliance with manufacturer specifications and safety standards. By conducting regular inspections, you can prevent costly repairs, maintain a safe environment, and ensure optimal performance. The interactive checklist allows you to tick off items, leave comments, and export your completed report as a PDF or Excel file, secured with a QR code for authenticity.	1. Gather necessary tools such as laser levels, torque wrenches, and measuring tapes. 2. Click the "Use this checklist" or "Start Interactive Checklist" button to launch interactive mode. 3. Tick each item online as you complete it. 4. Add comments on individual items or the entire checklist. 5. Click Share or Download to download your completed checklist as PDF or Excel. 6. Review the final report, distribute to stakeholders, and archive with a digital signature. Use the QR code for authentication.