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Kitchen Exhaust Ductwork & Fire Dampers Inspection Checklist

Interactive checklist for inspecting kitchen exhaust ductwork and fire dampers. Comment, track, and export as PDF/Excel.

Project:

Date:

Filled by:

Pre-Inspection Preparation

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| 1 | Ensure all necessary tools and safety equipment are available and in good condition. |
| 2 | Review previous inspection reports to identify recurring issues. |

Exterior Ductwork Inspection

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| 3 | Examine the exterior of ductwork for visible signs of damage or leaks. |
| 4 | Check for grease buildup on exterior surfaces. |

Interior Ductwork Inspection

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| 5 | Use an inspection camera to check for blockages inside the ducts. |
| 6 | Inspect the interior lining for signs of wear or corrosion. |

Fire Damper Assessment

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| 7 | Test fire dampers to ensure they open and close properly. |
| 8 | Check the damper blades and hinges for signs of wear or damage. |

Connection and Seal Inspection

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| 9 | Inspect all duct connections for tight seals and potential leaks. |
| 10 | Ensure all fastenings are secure and free from corrosion. |

Final System Check

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| 11 | Run the exhaust system to check for unusual noises or vibrations. |
| 12 | Verify that all inspected areas comply with local safety standards. |

Comments:

Filled by:

Signature:

| Introduction | How to use this checklist |
|---|---|
| Inspecting kitchen exhaust ductwork and fire dampers is crucial for ensuring safety and efficiency in commercial and residential kitchens. This process involves examining the ductwork for obstructions, leaks, and wear, as well as verifying that fire dampers are operational and compliant with safety standards. Proper inspection helps prevent fire hazards and maintains optimal ventilation. This interactive checklist allows users to track their progress, add comments, and export their findings, ensuring a thorough and documented inspection process. | 1. Preparation: Gather necessary tools such as flashlights, inspection cameras, and safety gear. Ensure access to all parts of the ductwork and dampers. 2. Click the "Start Interactive Checklist" button to launch interactive mode. 3. Tick each item online as you complete it to ensure no step is missed. 4. Add comments on individual items or the entire checklist to note observations or issues. 5. Click "Share" or "Download" to download your completed checklist as a PDF or Excel file. 6. Sign-Off: Review the completed checklist, share with stakeholders, and archive with a QR code for authentication and traceability. |