

# Scaffolding and Ladder Weekly Inspection Checklist

Inspection Date: \_\_\_\_\_

Inspector Name: \_\_\_\_\_

Location/Worksite: \_\_\_\_\_

## 1. Structural Integrity & Stability

- Are all scaffolding components tight and secured (no loose bolts, pins, or defective parts)?
- Is the scaffold frame properly aligned with no signs of bending or structural damage?
- Are scaffold planks in good condition with no cracks, warping, or missing sections?
- Is the ladder frame free from dents, cracks, rust, or bends?
- Are all rungs and steps intact, secure, and slip-resistant?

## 2. Safety Features & Guardrails

- Are guardrails, midrails, and toe boards properly installed and secured?
- Are ladder locks, braces, and extension mechanisms functioning correctly?
- Is the scaffold equipped with a fall protection system (harnesses, lanyards, lifelines)?
- Are mobile scaffolds locked in place with caster wheels secured?
- Are ladders and scaffolds secured against tipping or shifting?

## 3. Load Capacity & Weight Limits

- Are scaffolding and ladders being used within their maximum weight capacity?
- Are tools, materials, and workers evenly distributed on the platform?
- Has there been any overloading or signs of strain on the structure?

## 4. Environmental & Worksite Hazards

- Are scaffolding and ladders placed on stable, level ground?
- Are there any overhead hazards (e.g., power lines, falling debris, or adverse weather)?
- Is the area around the scaffold and ladder clear of debris, obstructions, and trip hazards?
- Are there proper warning signs and barricades around scaffolding and ladders?

## 5. Compliance & Documentation

- Are inspection logs updated with findings and necessary actions?
- Have workers received proper training on ladder and scaffolding safety?
- Have any repairs, modifications, or replacements been documented?
- Are ladders and scaffolding OSHA and ANSI compliant?

Inspector Signature: \_\_\_\_\_

Actions Required: \_\_\_\_\_

Follow-Up Date: \_\_\_\_\_