



# R.F.Q.

Form ID: 11

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Attachments:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> DRAWINGS       | <input type="checkbox"/> SKETCHES      | <input type="checkbox"/> SAMPLES           |
| <input type="checkbox"/> SPECIFICATIONS | <input type="checkbox"/> SHOP DRAWINGS | <input type="checkbox"/> CATALOG CUTS/DATA |
| <input type="checkbox"/> BOQ:           | <input type="checkbox"/> Others        |  |

<b>Delivery Requirements:</b>	Desired delivery date, delivery location, shipping method, packaging requirements
<b>Terms &amp; Conditions:</b>	Payment terms, warranty provisions, validity period of the quote, legal or compliance clauses
<b>Vendor Qualifications:</b>	Company profile Required experience, certifications, references or past projects

**Quotation Requirements (your offer should include)**

- ☐ Item Specifications & Data Sheets
  - ☐ Schedule of Delivery / Execution
  - ☐ Bid Bond / Bond Commitment
  - ☐ Warranty, After-Sales Support & Parts
  - ☐ Others
  - ☐ Compliance & Conformity Statement
  - ☐ Supervision & Project Organization (Subcontractors Only)
  - ☐ Validity of Offer
  - ☐ Insurance Certificates

Authorized Signatory

Name:

Signature: \_\_\_\_\_ X

# Legal Statement

By submitting a quotation in response to this RFQ, the Vendor acknowledges and agrees to the following terms:

## 1. No Binding Contract

This RFQ is an invitation to submit quotes only and does not, in itself, create any contractual obligations on the part of the Owner. No contract will exist unless and until a formal Purchase Order or Contract is executed by both parties.

## 2. Reservation of Rights

The Owner reserves the right, at its sole discretion, to:

- Reject any or all quotations, in whole or in part,
- Waive any informalities or irregularities in quotations,
- Award the contract to one or more Vendors,
- Cancel or reissue this RFQ at any time prior to award.

## 3. Costs and Expenses

All costs incurred by the Vendor in preparing and submitting its quotation, including site visits, inquiries, and clarifications, are the Vendor's sole responsibility. The Owner will not reimburse any such costs.

## 4. Confidentiality

All information provided by the Owner in this RFQ and any subsequent communications is confidential and proprietary. Vendor shall not disclose or use such information for any purpose other than preparing its quotation without the Owner's prior written consent.

## 5. Compliance with Laws

Vendor shall comply with all applicable laws, regulations, and standards (including but not limited to anti-corruption, labor, health & safety, and environmental laws) in preparing and performing under this RFQ.

## 6. Governing Law & Dispute Resolution

This RFQ and any resulting contractual relationship shall be governed by the laws of [Applicable Jurisdiction], without regard to its conflict-of-laws principles. Any dispute arising under or in connection with this RFQ shall be resolved in the competent courts of [City/Country].

## 7. Equal Opportunity

Vendor represents that it is an equal-opportunity employer and does not discriminate in its employment practices or in its provision of goods and services.

*Please include an executed copy of this Legal Statement with your quotation (signature and date).*