



# Variation Order Log

VO No.	Date Detected	Type of Instruction	Notice Due Date	Notice Status	VO Due Date	VO Status	Remarks	Time Impact	Cost Impact
1	10-Mar-25	Site Instruction	24-Mar-25	Submitted	07-Apr-25	Approved	Foundation depth change	56 days	Zero
2	12-Mar-25	Verbal Instruction	26-Mar-25	Submitted	09-Apr-25	Pending	Additional landscaping	20 dasy	15,000.00
3	15-Mar-25	Revised Drawings	29-Mar-25	Pending	12-Apr-25	Pending	Structural steel update	Zero	- 50,000.00
4	18-Mar-25	Engineer's comments (Materials)	01-Apr-25	Submitted	15-Apr-25	Rejected	Material spec revision	Zero	- 12,000.00
5	20-Mar-25	Contractor Proposal	03-Apr-25	Submitted	17-Apr-25	Approved	Cost-saving initiative	Zero	28,000.00

**Instructions for Use:**

**VO No.:** Unique identifier assigned to each variation for easy tracking.

**Date Detected:** The date the variation was identified or instructed.

**Type of Instruction:** Origin of variation (Site Instruction, Verbal, Revised Drawings, Comments, Contractor Proposal, etc.).

**Notice Due Date:** Deadline for submitting a formal notice to comply with contract terms.

**Notice Status:** Current status of notice (Pending, Submitted, or Overdue).

**VO Due Date:** Deadline for submitting the official Variation Order document.

**VO Status:** Current status of the official VO document (Approved, Pending, Rejected).

**Remarks:** Brief description or key details regarding the variation.