# Fire Hazard Inspection Checklist

* **Date:** \_\_ / \_\_ / \_\_ **Project Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Site Location:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Inspector’s Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Inspection Type:** ☐ Daily ☐ Weekly ☐ Monthly

## 1. Flammable Materials Inspection

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Check Item | Yes | No | N/A | Comments/Action |
| Flammable materials are properly stored in designated areas | ☐ | ☐ | ☐ |  |
| Storage containers for flammable liquids are approved and labeled | ☐ | ☐ | ☐ |  |
| No excess accumulation of combustible waste (paper, wood, dust, etc.) | ☐ | ☐ | ☐ |  |
| Work areas are free from open flames near flammable materials | ☐ | ☐ | ☐ |  |
| Smoking is prohibited in hazardous areas, and signs are posted | ☐ | ☐ | ☐ |  |
| Flammable gas cylinders are stored upright and properly secured | ☐ | ☐ | ☐ |  |
| Proper ventilation is maintained in areas with flammable materials | ☐ | ☐ | ☐ |  |

## 2. Fire Extinguisher Accessibility and Condition

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Check Item | Yes | No | N/A | Comments/Action |
| Fire extinguishers are readily accessible and unobstructed | ☐ | ☐ | ☐ |  |
| Fire extinguishers are properly labeled and match the fire hazard type | ☐ | ☐ | ☐ |  |
| Extinguishers fully charged and have been inspected within the last month | ☐ | ☐ | ☐ |  |
| All employees know the location and proper use of fire extinguishers | ☐ | ☐ | ☐ |  |
| Fire extinguishers have visible inspection tags and up-to-date records | ☐ | ☐ | ☐ |  |
| Fire hoses and sprinkler systems are functional and properly maintained | ☐ | ☐ | ☐ |  |
| Emergency fire alarm systems are operational and tested regularly | ☐ | ☐ | ☐ |  |

## 3. Fire Prevention and Emergency Response

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Check Item | Yes | No | N/A | Comments/Action |
| Fire evacuation plans are clearly posted and accessible to workers | ☐ | ☐ | ☐ |  |
| Emergency exits properly marked, illuminated, free from obstruction | ☐ | ☐ | ☐ |  |
| Fire drills and emergency training are conducted regularly | ☐ | ☐ | ☐ |  |
| Employees are trained in fire response and evacuation procedures | ☐ | ☐ | ☐ |  |
| Sprinkler systems and fire alarms tested and maintained per OSHA regulations | ☐ | ☐ | ☐ |  |

**4. Corrective Actions and Follow-Up**

* Any issues identified should be corrected immediately.
* Describe corrective actions taken for any "No" responses:
* **Follow-up scheduled for:**  **\_\_ / \_\_ /\_\_**

**Inspector’s Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_